

## Use of Robinson Chapel

At Robinson we are very happy indeed for Chapel space to be used by college members for a variety of purposes. We are also pleased, when our scheduling allows, for individuals and organisations from Cambridge and beyond to hire the Chapel.

For outside users, we usually ask for a voluntary donation of around £50 per hour though this can be negotiated on booking.

All bookings are subject to compliance with the College's [Prevent Policy](#):

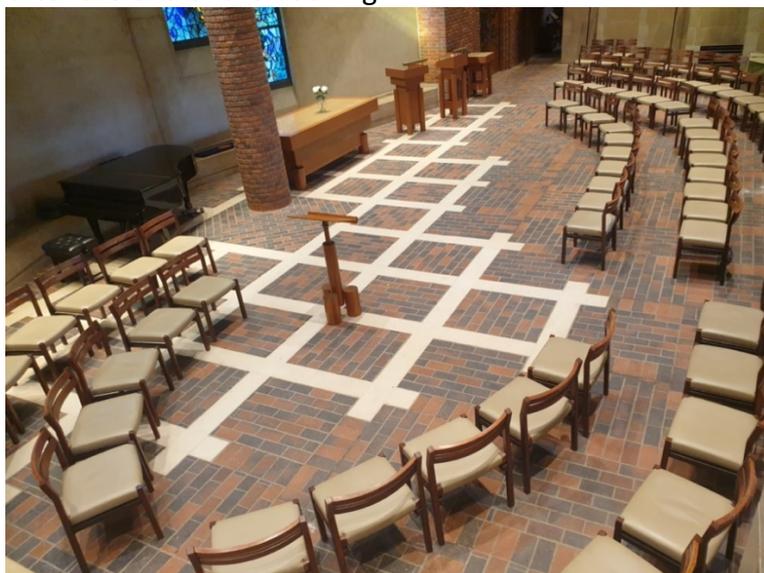
All members of college are welcome to use the Chapel space for quiet meditation or prayer. The side Chapel is open 24 hours a day. Similarly, if the main Chapel is empty, you are permitted to use the upright piano, or make use of the space for singing practice or other use. However, you are asked to leave the Chapel should any group or individual who has made an official booking arrive.

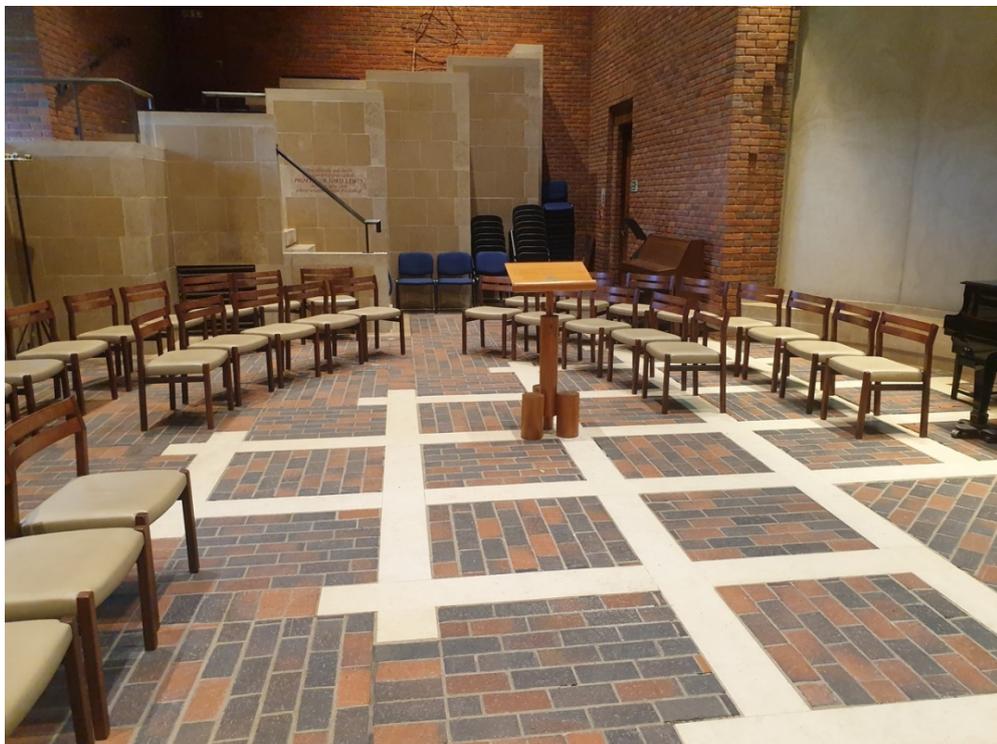
All events should normally finish by 10:00pm. If special permission is required for an event after this time, then this must be requested from the Chaplain.

The Chapel space must be booked via the Chaplain, Rev Dr Simon Perry, [sp634@cam.ac.uk](mailto:sp634@cam.ac.uk)

Since the Chapel is a college space and a place of worship, there are strict rules we ask all Chapel users to respect. Flouting these rules will result in withdrawing the offer of future bookings.

1. You are welcome to set the chairs and furniture in any layout appropriate for your use. However, any movement of chairs and layout must be returned immediately to the layout as pictured in the images below. (It is important that no wooden chairs are left in stacks, that the harpsichord is stored in its corner, and that blue chairs are stacked at the Porters' Lodge end of the Chapel) It is imperative that this happens **immediately** after the end of the booking.





2. Strictly no food, drink, or alcoholic beverages are permitted in Chapel without prior consent of the Chaplain / Porters. Musicians, however, are permitted to bring water.

3. All music stands are to be removed from the main Chapel area and stored in the 'hole' (pictured below) in the organ loft. Please ensure that no foldable music stands remain anywhere in the main Chapel, even if hidden behind furniture.



4. **All** musical instruments, sheet music/books, programmes and any litter must be removed **immediately** after the end of the booking.
5. In general, we ask you to leave the space exactly as you found it.

These rules are intended to ensure that the Chapel remains a useable, friendly and welcoming space for all members of the college, and all visitors. We very much hope that you enjoy using our wonderful Chapel, and that you feel welcome throughout.